



**CHIEF PROCUREMENT OFFICE**  
Ellen Daley, General Services

August 31, 2015

Dear La Criolla, Inc.,

Per the requirements under the Illinois Procurement Code Section 45-45, La Criolla, Inc. is now a qualified Small Business Set-Aside Program (SBSP) vendor listed on the Illinois Procurement Gateway's (IPG) website ([www.ipg.vendorreg.com](http://www.ipg.vendorreg.com)), under the Registered Vendor Directory.

The SBSP term of qualification coincides with the annual IPG registration term.

Qualification in the SBSP is good for one year from your registration date in the IPG. **Your expiration date is 08/24/2016.**

On an annual basis, you will have an opportunity to continue participating in the program. Prior to your annual expiration, notification to update will be sent via email.

This letter will serve as proof of qualification in the Small Business Set-Aside Program.

If you accept a contract set-aside for small business when you are not eligible, you risk suspension from doing future business with the State for up to five years, and you may be guilty of a Class A misdemeanor.

- It is your responsibility to notify this office if your business no longer meets the dollar thresholds to qualify for the program.
- Please note that the Small Business Set-Aside Program is one that gives preference to small business over other businesses. As a qualified SBSP vendor, you will only bid against other small businesses within the program when a purchase has been "set-aside".

You are encouraged to register to electronically receive email notifications and download postings from the [Illinois Procurement Bulletin \(IPB\)](#), [Higher Education Procurement Bulletin \(HEPB\)](#), [Department of Transportation Highway Construction Procurement Bulletin](#), and the [Capital Development Board Procurement Bulletin](#).

- Although registration with the bulletins is not necessary to browse the sites, registration is required to download solicitations and to receive e-mail notifications for all solicitations, addendums, and award notices.
- Set-Aside purchases that are over the small dollar threshold of \$50,000 are required to be posted to the Illinois Procurement Bulletin (IPB) and **that is the only way you will have access to them**. If you are not currently registered for the IPB, you may be missing out on opportunities that are set-aside for small businesses. It is strongly encourage that you register with the Illinois Procurement Bulletin, if you have not done so already. Vendors can search for notices that may be of interest to them, download bid documents, and return to check the status of a bid.

If you have any questions, please send e-mail to [eec.smallbusiness@illinois.gov](mailto:eec.smallbusiness@illinois.gov)

Visit our web sites:

[www.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx](http://www.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx)

[www.ipg.vendorreg.com](http://www.ipg.vendorreg.com)

[www.purchase.state.il.us](http://www.purchase.state.il.us)

[www.facebook.com/StateofIllinoisSmallBusinessSetAsideProgram](https://www.facebook.com/StateofIllinoisSmallBusinessSetAsideProgram)